

Faculty Publication Fees Grant Application

Fiscal Year 2027 • Rolling review subject to available funds

An initiative of the Division of Research and Innovation. The grant offsets bona fide peer-reviewed publication charges so TAMUSA faculty scholarship can appear in reputable venues. Predatory, deceptive, or pay-to-publish outlets without bona fide peer review are ineligible.

PROGRAM SNAPSHOT

Maximum award: \$2,000 per accepted work • One application per faculty member per fiscal year

Eligible charges: article processing charges (APC), bona fide peer-reviewed book / chapter fees, and comparable publisher invoices after acceptance. Library transformative-agreement coverage must be used first.

Ineligible: predatory or deceptive venues; pay-to-publish outlets that do not conduct bona fide peer review; conference registration; page charges at non-reviewed outlets; reprints; color-figure vanity fees alone.

1. PUBLICATION

Working or accepted title of the work

Venue (journal, press, or series)

Publisher

ISSN / ISBN / DOI (if assigned)

Work type (article / chapter / monograph / other)

Peer-review model

Acceptance status

Acceptance date (or expected)

Expected publication date

Primary disciplinary area

Invoice / quoted fee (\$)

Amount requested (\$; max 2,000)

2. FACULTY APPLICANT (FISCAL LEAD)

Legal last name

Legal first name

M.I.

Rank

Title with discipline (e.g., Assistant Professor of Biology)

Department

College

Terminal degree / year

Official email

Campus phone / extension

TAMUSA start year

Applicant role on this work

ORCID (if held)

Corresponding author? (yes / no)

FOR DIVISION USE ONLY

Date received

Proposal no.

Complete?

Reviewers

3. AUTHORSHIP

List all authors in published order. Mark each TAMUSA-affiliated author with an asterisk.

TAMUSA co-authors who will share this FY 2027 award cap (name, department)

4. APPLICANT ELIGIBILITY (CHECK EACH ITEM THAT IS TRUE)

- ☐ I am a full-time TAMUSA faculty member (tenured, tenure-track, or research/clinical faculty with a multi-year appointment).
- ☐ I hold the highest earned terminal degree in my discipline, or I am otherwise eligible under my college's research-active appointment.
- ☐ This is my only Faculty Publication Fees Grant application this fiscal year. I do not currently hold an unpaid FPFG award for another work.
- ☐ The work has been accepted or is in press, or a complete invoice/quote is attached for a work already under bona fide review.
- ☐ My TAMUSA affiliation will appear on the published work. I will remain a University employee through payment of the invoice.
- ☐ If awarded, I will deposit the accepted manuscript or publisher PDF (as the license allows) in the TAMUSA institutional repository.
- ☐ I have checked University Library transformative / read-and-publish agreements. This invoice is not already fully covered by those agreements.

5. VENUE INTEGRITY — PREDATORY AND DECEPTIVE OUTLETS ARE INELIGIBLE

DRI will not pay fees to predatory, deceptive, or pay-to-publish venues that do not conduct bona fide peer review.

- ☐ The venue conducts bona fide, independent peer review by qualified scholars before acceptance. Review is not a paid formality.
- ☐ The venue is not a predatory, deceptive, hijacked, or counterfeit journal or press, and is not a pay-to-publish outlet without review.
- ☐ The editorial board, publisher identity, ISSN/ISBN, and stated fees are verifiable and consistent with the invoice.
- ☐ The venue is indexed in a recognized bibliographic source appropriate to the field (e.g., Web of Science, Scopus, DOAJ, PubMed, MLA, PsycINFO, ERIC) or is a recognized university / scholarly society press.
- ☐ I have screened the venue against known predatory lists and library guidance (including Cabell's Predatory Reports where available) and found no exclusionary flags.
- ☐ Acceptance was not the result of an unsolicited "guaranteed publication" or conference-to-journal upsell that bypassed review.

Indexing / quality evidence (database, directory, society sponsorship, or press standing)

Describe the peer-review process used for this work (who reviewed, how many reports, revisions required). 3–5 sentences.

6. WHY THIS VENUE AND THIS WORK

In 4–6 sentences: scholarly contribution, why this venue is the right outlet, and the institutional return if DRI pays the fee.

7. COST AND OTHER SUPPORT

List the publisher invoice and every other source that will or could pay part of the fee. DRI pays last, after library agreements, grants, and departmental funds.

Source	Description	Amount \$	Status	Applied to this fee?
Publisher invoice total (\$)	Covered by other sources (\$)	Net gap (\$)	DRI request (\$; max 2,000)	

ALLOWABLE (examples)

- APC or equivalent fee on an accepted, peer-reviewed work
- Book or chapter publication fee at a scholarly press
- Open-access surcharge on a hybrid journal that conducts review
- Bank / wire fees that are part of the publisher invoice
- Difference remaining after a library discount or grant residual

NOT ALLOWABLE

- Predatory, hijacked, or deceptive venues; fake ISSN presses
- Pay-to-publish outlets without bona fide peer review
- Conference registration, travel, or poster printing
- A second FPFG request by the same faculty member in the same FY
- Fees already fully covered by a read-and-publish agreement

8. OPEN ACCESS, COPYRIGHT, AND REPOSITORY

- ☐ Gold open access (publisher version immediately free to read).
- ☐ Hybrid journal OA option on a subscription title.
- ☐ Subscription venue; I will deposit the accepted manuscript (green OA) in the TAMUSA repository.
- ☐ Diamond / no-APC venue; I am requesting only a documented residual production fee.
- ☐ I understand the publisher license (CC BY or equivalent preferred) and will retain the rights needed for repository deposit.

License the publisher will apply (e.g., CC BY 4.0, CC BY-NC, all-rights-reserved with accepted-manuscript deposit)

9. CURRENT AND PENDING SUPPORT THAT COULD PAY THIS FEE

Include start-up, Research Council, sponsored awards that budget publication costs, and college or departmental commitments.

Source	Project / account	Dates	Amount \$	Status	Overlap

10. DEPARTMENT CHAIR ENDORSEMENT

By signing I confirm that I have read this request, that the venue is appropriate to the discipline, and that I endorse payment of a bona fide publication fee.

Chair — printed name	Department	Signature (type full name or sign)	Date

Chair comment (optional): disciplinary standing of the venue, cost-share, or concerns

11. REQUIRED ATTACHMENTS — ONE PDF, THIS ORDER

- ☐ This completed fillable application (pages 1–4).
- ☐ Publisher acceptance letter, decision email, or in-press confirmation.
- ☐ Publisher invoice or official fee quotation showing the amount due and the payee.
- ☐ Accepted manuscript title page and abstract (or the published version of record if already online).
- ☐ Evidence of bona fide peer review (decision letter citing reviewer reports, or editor confirmation of review).
- ☐ Indexing / quality documentation if the venue is not widely known to campus reviewers.
- ☐ Note from the University Library (or a screenshot) confirming that a read-and-publish agreement does not fully cover this fee.
- ☐ Applicant abbreviated CV — maximum 2 pages, focused on the line of work represented by this publication.

12. FORMAT CONFIRMATION

- ☐ All materials are combined into one PDF in the order listed above.
- ☐ The invoice amount matches Section 7, and any currency conversion is documented.
- ☐ Author names and the TAMUSA affiliation match the accepted manuscript.

13. CERTIFICATIONS AND SIGNATURES

- ☐ This is my only Faculty Publication Fees Grant request in FY 2027.
- ☐ The venue is not predatory, deceptive, hijacked, or a pay-to-publish outlet that does not conduct bona fide peer review.
- ☐ The work underwent (or is undergoing) bona fide peer review by qualified independent reviewers.
- ☐ I used, or documented why I could not use, applicable University Library open-access agreements before requesting DRI funds.
- ☐ I will deposit the work in the TAMUSA institutional repository on the schedule the publisher license allows.
- ☐ Payment will be made to the publisher or reimbursed against a paid invoice; unused funds revert to DRI.
- ☐ The information in this application is true, complete, and accurate to the best of my knowledge.

Faculty applicant — typed name

Signature (type full name or sign)

Date

REVIEW CRITERIA

- Venue integrity — bona fide peer review; not predatory, deceptive, or pay-to-publish without review; indexing or press standing is documented.
- Applicant eligibility — full-time TAMUSA faculty; one request per fiscal year; TAMUSA affiliation on the work.
- Cost necessity — invoice is real, library agreements were checked first, and DRI is asked only for the uncovered remainder up to \$2,000.
- Scholarly return — the work is a genuine contribution and the venue is an appropriate outlet for the discipline.
- Completeness — acceptance evidence, invoice, review evidence, and chair endorsement are present and consistent.

ADMINISTRATION AFTER AWARD

DRI / ORSP will contact the applicant after review. Allow at least ten business days after notice before expecting a departmental account or check request.

The applicant is the fiscal lead. Awards are not transferable to another faculty member or to a different work. Unused funds revert to DRI.

Pre-award purchases cannot be reimbursed unless the invoice date falls inside FY 2027 and DRI has issued a written award notice.

Required end-of-award package within 30 days of payment or publication, whichever is later: (1) proof of payment, (2) version of record or accepted manuscript, (3) repository deposit confirmation, (4) one-paragraph close-out to DRI. Missing reports bar the applicant from FPFG reapplication for two fiscal years.

HOW TO SUBMIT

Combine this form and all attachments into one PDF named FPFG_FY2027_ApplicantLast_ShortVenue.pdf.

Email to DRI@tamusa.edu. Copy the department chair. Rolling review; incomplete packets will be returned without scoring.

Subject line: FPFG FY 2027 — [Applicant Last Name] — [Venue]. Questions: DRI@tamusa.edu.